



HEALTHY FAMILIES CHARLES COUNTY FAMILY SUPPORT WORKER JOB DESCRIPTION

Job Title: Family Support Worker **Department:** Healthy Families
FLSA Status: Non-Exempt **Location:** St. Mary's
Reports to: HF Program Supervisor **Date:** April 2018

Job Summary: The Family Support Worker is responsible for initiating and maintaining regular and long-term contact and support with families. The intervention shall be family-centered, strength-based, and directed at establishing a trusting relationship; assisting in strengthening the parent-child relationship; assisting parents in improving their skills to optimize the home environment; improving the family support system; and increasing the family's ability to problem solve and assume the role of advocate for themselves and their children.

Primary Responsibilities

- Assist the family in establishing goals and a service plan for accomplishing these goals.
- Assessment of normal growth and development of the target child.
- Maintain regular and long-term contact with families by conducting home visits of at least an hour in length, weekly, or as needed according to the service plan.
- Provide activities to develop and improve parent-child interaction.
- Maintain client records and accurate documentation of home visiting activities.
- Facilitate family's education including: parenting skills, anger management, independent living skills, household management, support, etc.
- Assist family in developing problem solving and crisis management skills.
- Participate in staff meetings and supervision with the Clinical Supervisor weekly.
- Participate in on-going professional development training.

Education and Skill Requirement

- Bachelor's degree in human services, social work, or other related social science field preferred.
- Ability to make home visits as required.
- Two years experience working with children and families.
- Knowledge of infant-child development and effective parenting skills.
- Demonstrated ability to develop a trusting relationship and to be part of a team.
- Ability to handle stressful situations.
- Understanding of human and cultural diversity.
- Ability to observe and accurately report the relationship between children and parents.
- Demonstrated writing and organizational skills, and ability to meet deadlines.
- Ability to work flexible hours, including evenings and weekends, in accordance with families' needs within a 40 hour week.
- Ability to travel, possession of a valid driver's license and insured vehicle.

Working Conditions

Working conditions are normal for an office environment. This position requires frequent travel to meetings, client homes and other locations. As a non-exempt employee all overtime must be approved in advance by the Supervisor and /or Executive Director.

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employee(s) will be required to follow any other job related instructions and to perform any other job related duties requested by any person authorized to give instructions or assignments.

A review of this position has excluded the marginal functions of the position that are incidental to the performance of the fundamental job duties. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.

Employee Signature

Date

Family Support Worker

Center for Children, Inc - Leonardtown, MD

×

[Apply Now](#)

Outpatient mental health clinic in Southern Maryland is seeking a Family Support Worker to join Healthy Families Program. The FSW will be responsible for initiating and maintaining regular and long-term contact and support with families prenatally or at birth until age 5. The interaction shall be family-centered, strength-based, and directed at establishing a trusting relationship; assisting in strengthening the parent-child relationship; assisting parents in improving their skills to optimize the home environment; improving the family support system; and increasing the family's ability to problem solve and assume the role of advocate for themselves and their children.

Education and Skill Requirement:

Bachelor's degree in human services, social work, or other related social science field preferred; Ability to make home visits as required; Two years experience working with children and families; Knowledge of infant-child development and effective parenting skills; Demonstrated ability to develop a trusting relationship and to be part of a team; Ability to handle stressful situations; Understanding of human growth and development and cultural diversity; Ability to observe and accurately report the relationship between children and parents; Demonstrated writing and organizational skills, and ability to meet deadlines; Ability to work flexible hours, including evenings and weekends, in accordance with families' needs within a 40 hour week; Ability to travel, possession of a valid driver's license and insured vehicle.

Please note, position is based in St. Mary's County.

Job Type: Full-time

Salary: \$13.50 to \$15.00 /year

Experience:

- working children & families: 2 years (Required)

Education:

- Bachelor's (Preferred)

Job Location:

- Leonardtown, MD 20650 (Preferred)

License or certification:

- Valid drivers license (Required)

Language:

- Spanish (Required)